

READ Pinellas, Inc.

Mini-Grant Application 2023 - 2024

GUIDELINES

This grant is intended to fund expenses that cannot be met through the regular agency or organization budgets due to lack of adequate funds, budgetary prohibitions, or types of expenditures, etc. **Reimbursement** will be based on submitted receipts and disbursed to mini-grant applicants only. Approved applications will require an **End of Project Report** to be submitted within 30 days of the end of the project or by May 22, 2024, whichever comes first. During the membership year, any READ Pinellas member may apply for one or more mini-grants, as long as his or her grand total does not exceed \$500. If curriculum funds are requested, the curriculum cannot be sold and must follow Federal Grant guidelines. Applications are subject to board approval and availability of funds. *Mini-grants can only be submitted during the following time periods:*

Submission Dates: **August 28 - September 11, 2023**
 November 27 - December 8, 2023
 February 9 - 22, 2024

To apply for this mini-grant, you must be a current member of READ Pinellas (fiscal year is 7/1 – 6/30). Members may submit more than one mini-grant during the RP fiscal year, as long as the total expenditures do not exceed \$500 (unless otherwise noted below).

Please check the grant category for which you are applying:

Educational Materials or Supplies
Up to \$500 per year limit

Instructional Software/Hardware
Up to \$500 per year limit

Recognition/Awards Ceremony
Total Limit \$100
Food Limit - \$50 Publix Gift Card;
Only one application per member
per year - if funds available

Instructionally - related Incentive Items
Up to \$250 per year limit

Other - Up to \$500 per year limit;
contact Jennifer Harrington (727-588-6298)

APPLICATION INFORMATION

Application Date: _____

Applicant Name: _____

Individual Member _____ Organizational Member _____

PCS School and Site or Organization Affiliation: _____

Address: _____

Telephone: _____ Email: _____

